

OVATION

Performing Arts Studio

Dear dance parent(s)/families,

With the new year starting, along with a new dance semester, we are sending out payment reminders and making an update to our payment policy. Starting January 1st 2023, we will be instituting a late fee. Tuition has always been due the first of the month; that will not change. The update is that we will be adding a late fee to late/missing tuition payments. If you do not pay tuition by the 10th of the current month, we will be adding on \$10.00 to your monthly total. If you do not pay tuition by the last day of the month, another \$10.00 will be added to your total.

We accept a few different forms of payment: **Cash, Check, Venmo, Cash App.**

If you forget to hand payment to Miss Alana in person, you can mail it to the studio:

**Ovation Performing Arts Studio
502 N. Main Street
Unit #2
Sycamore, IL 60178**

Some important reminders:

1. Monthly tuition payments are non-refundable and non-transferable and we do not offer reimbursement or makeup classes for classes missed.
2. Ovation does not send out monthly bills. We will send out reminders once you get to the 10th of the month. Please make sure to send tuition in right away, to avoid late fees.
3. Our professional dance floors are very delicate. Water is allowed in the studio, but we ask that you keep all other food and drink out in the lobby to help keep our floors clean. Dance shoes are to be worn in the studio only, and not outdoors. Please change into your dance shoes once you arrive at the studio. No street shoes are allowed on studio floors.
4. You must be signed up and taking a group class in order to book a solo/private time.

If you have any questions please contact Miss Alana.